



New Faculty & Staff Activations

Office 365 Executive Brief

Recommendations

- People who begin working for the UW-Madison after January 20, 2015, will be given an Office 365 account for email and calendar, rather than a WiscMail/WiscCal account.
- Staff whose accounts are activated in Office 365 will not have the option to move back to WiscMail/WiscCal. Those working in departments that have yet to switch to Office 365 can still be provided with WiscMail Plus accounts or accounts on other externally hosted systems, if desired.
- Current staff who transfer to different positions on campus will not be impacted by this change. Detailed instructions for scheduling with individuals on another system are available for both WiscCal users and Office 365 users.